

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
June 25, 2012**

The regular meeting of the Holtville City Council was held on Monday, June 25, 2012 at 5:30 p.m. in the Civic Center. Council Members present were Jerry Brittsan, Mike Goodsell, Colleen Ludwig, David Bradshaw and Richard Layton. Staff members present were Alex Meyerhoff, Nick Wells, Alex Silva and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt and City Attorney Steve Walker were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 6:00 p.m.

INVOCATION:

The invocation was led by Mr. Goodsell.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by the Fire Explorers.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on June 21, 2012.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City Of Holtville

No reportable action taken.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

No reportable action taken.

The Fire Explorers were introduced. City Council members thanked them for volunteering and encouraged them to stay involved with the City, possibly as a Planning Commissioner or City Council member in the future.

PUBLIC COMMENTS:

Elizabeth Enriquez Phillips, representing the American Red Cross talked about the “Real Heroes” award and requested the City consider making a nomination.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of The City Council Of June 11, 2012 and the Special meeting of June 12, 2012**

2. Current Demands #30526 To #30636

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to approve Consent Agenda items 1 and 2. The motion carried 5/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

The City Clerk reported she had received her Certified Municipal Clerk Diploma from the International Institute of Municipal Clerks. Although she met the requirements for the certification status in March 2011, IIMC requires a two year membership. She thanked the City Council for encouraging her to further her education and become a Certified Municipal Clerk. June also marks the fifth anniversary of Mrs. Snyder's employment with the City. She was a judge at the annual Ice Cream Social. She also attended Mr. Tom Brady's funeral. Mrs. Snyder mentioned that an Imperial Valley College student volunteered last Friday and helped put the packets together which was very helpful. She also reported that Linda Sanchez, representative of the Dippy Duck Program donated \$250 to the City for their swim program.

Mr. Silva also attended Tom Brady's funeral and the Ice Cream Social.

Mr. Mellinger attended the Ice Cream Social.

Mr. Wells also attended Mr. Brady's funeral.

Mr. Goodsell attended three funerals; Glenn Wilson, Scott Pace and Tom Brady.

Mr. Brittsan attended a meeting to review and present to Council a Resolution to adopt new fees for services provided by the City. He also attended Mr. Wilson's funeral and complimented the Fire Department for the beautiful ceremony.

Mrs. Ludwig attended Mr. Wilson's and Mr. Brady's funeral. She also attended an Area Agency meeting.

Mr. Bradshaw attended ICTC and LTA meetings. He commended City Staff for taking care of the pool facilities and said he has received many compliments.

NEW BUSINESS:

3. Discussion/Related Action To Adopt RESOLUTION 12-29 Repealing Resolution 03-08 And 06-27 And Establishing Fees And Charges For City Services – Alex Meyerhoff, City Manager

A motion was made by Mr. Goodsell and seconded by Mr. Bradshaw to adopt Resolution 12-29 repealing Resolution 03-08 and 06-27 and establishing fees and charges for City services. The cleaning deposit fee was increased from \$60 as presented to \$100. The motion carried 5/0 in the form of a roll call vote. It was mentioned that no jumpers or slides are allowed on City property. This will be included in the updated Facility Use Permit which will be signed by the applicant upon review with employee.

4. Discussion/Related Action To Adopt RESOLUTION 12-43 Adopting Fiscal Year Budget

2012-2013 - Nick Wells, Finance Manager

A motion was made by Mr. Layton and seconded by Mr. Goodsell to adopt Resolution 12-43 adopting Fiscal Year Budget. The motion carried 5/0 in the form of a roll call vote. Mr. Goodsell stated that the City did not receive Redevelopment Funds from the State and he also said that the record should show that City Staff was reduced.

4a. Discussion/Related Action To Approve And Accept The Audit For Fiscal Year 2011–2012 – Nick Wells, Finance Manager

A motion was made by Mr. Goodsell and seconded by Mr. Bradshaw to approve and accept the audit for Fiscal Year 2011-2012. All members present were in favor and the motion carried unanimously. Mr. Bradshaw thanked Mr. Wells and Mr. Meyerhoff for the completion of the audit which permits the City to meet grant deadlines.

5. Discussion/Related Action To Authorize The City Manager To Submit A Letter In Support Of An Oil Payment Program (OPP Cycle 3) Grant Application To Imperial Valley Resource Management Agent For The Fiscal Year 2012-2013 – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mr. Layton to authorize the City Manager to submit a letter in support of an Oil Payment Program (OPP Cycle 3) Grant Application to Imperial Valley Resource Management agent for the Fiscal Year 2012-2013. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

6. Information Only Regarding Update Of Animal Control Subcommittee Meeting – Alex Meyerhoff, City Manager

Information only; no action taken.

Mr. Layton stated that he would not support a full time Animal Control Officer position nor an increased licensing fee due to the fact that employees have been laid off. Mrs. Ludwig requested that this item be kept on the agenda for future meetings along with the contract with the County regarding building permits. The Facility Use Permit Subcommittee will be meeting to discuss updating the procedures for renting public facilities.

7. City Manager Report – Alex Meyerhoff

- a. Finance Manager – Nick Wells**
- b. Public Works Supervisor – Alex Chavez**
- c. Water Works Supervisor – Frank Cornejo**
- d. Fire Department – Alex Silva**

Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Fire Chief.

Mr. Meyerhoff reported that he paid the fee for the first twenty kids that arrived at the swimming pool on opening day.

Mr. Silva reminded Council that the City will be hosting a July 4th celebration at the City pool. Hotdogs and hamburgers will be served at no charge. He also said the Fire Department will be sending one of their engines to Imperial Valley College during the fireworks.

Mr. Wells met with a representative of Family Dollar. He said this is not a typical 99¢ Store, they will be selling name brand items.

Luke Phillips from the Holtville Tribune was nominated to serve on the Chamber of Commerce Board of Directors.

ADJOURNMENT:

There being no further business to come before Council, Mr. Brittsan adjourned the Regular Council meeting at 7:30 p.m.

Jerry M. Brittsan, Mayor

Glyn Snyder, City Clerk